

## Minutes of the FCTC Board Meeting

March 22, 2009

**Present were:** Walter Mahany, Margie Cain, Kevin Christopher, Jennifer Carbee, Jennifer Martin, Jerry Stark and Mary Skidmore Taylor

The meeting was called to order by President Walter Mahany at 1:05.

Margie made and Jerry seconded a motion to adjourn at 2:30. The motion passed.

**Secretary's Report.** Minutes had been distributed to the Board and posted on the FCTC web site. Kevin made a motion to accept the minutes which was seconded by Jen C. The motion passed.

**Treasurer's Report:** Jennifer M. reported that there had been little change since last month. There have been no expenses for the spring show as yet. We have paid for a year of storage (with one month free). Jerry moved and Jen C. seconded a motion to accept the Treasurer's report. The motion passed.

### **Old Business:**

**Spring Show:** Jen M. said that the rehearsals are going well and she expects the show to be well received. There are some budget concerns as both lighting and costumes will probably go over budget. The production team is meeting to see if they can come close to the approved budget. Cheri asked for some minor script changes which were denied.

**FCTC Children's Preparatory Program:** Kevin said that his work circumstances have changed such that he cannot commit to this project. Susan Palmer, who has an MFA and is Director of Drama at three schools has expressed an interest. The size of the stipend is a concern for her. We discussed some options for a space, including other schools, the United Church basement and a local childcare center. Mary will talk with Carol Stanley at BFA Fairfax and see whether they would be willing to commit the green room, the multipurpose room or the home ec room for Saturday mornings. Kevin will talk with Susan Palmer and the education director at the Flynn.

**Holiday Show:** Margie has the script and will be giving this her attention in a few weeks.

**Summer Show:** In light of the fact that no one has come forward to produce a summer show, we agreed that we would go with three shows this season. This has happened before. Margie suggested that we push for "something big" next summer.

**Fall show:** Margie is waiting for the final scripts. The venue is still uncertain. Thom Smith has assured us that the Baptist Building would be a possibility.

**Venue selection:** There was some discussion of what our responsibility is to the Westford Brick Meetinghouse. This venue has often been used in the fall because the school is not available then. Margie's understanding is that we are committed to doing one show a year at the BMH. Margie does not think that we have a written agreement with the BMH and we agreed that it might be better not to have one. The person who was asking us for more money for the use of the BMH is gone. We need to have this discussion with Tom Townsend and Mary will invite him to our next meeting.

**Play Reading:** Jen C. made some suggestions for publicizing the readings including posting flyers at libraries, coffee shops and natural food stores. Walter said that he had been talking with people about it and had generated some interest. We discussed possible sites including Ri Ra's, Mimmos in Essex or St Albans and a couple of places in Colchester. We agreed that we needed to establish a regular time.

**New Business:**

There is a new community theater group forming in St Albans. Walter will ask Helen to be our liaison to this group.

**Regular Meeting Time:** We agreed that it would be helpful to establish a regular meeting time. No time was available in April and we set a May meeting for May 10<sup>th</sup> from 1 to no later than 3 at a location to be determined. Perhaps the second Sunday of the month could be the regular time. Since we are waiting until May to meet, Kevin and the other officers will meet with Susan Palmer about the preparatory program prior to this meeting.

**Annual Meeting:** Tabled until May 10

**Play Review Committee:** Jen M. volunteered to be the Board member on this committee and to talk with Kim Ward and other about being part of it.

Margie asked whether San Harrington could have access to the FCTC costume closet for *Much Ado* which Margie is directing for the Shelburne Players. We agreed that this would be fine.

Margie moved and Jen M. seconded a motion to adjourn. The meeting adjourned at 2:25.