

# Fairfax Community Theatre Company Board Meeting

February 23, 2009

**Present were:** Walter Mahany, Jen Carbee, Jerry Stark, Jennifer Martin, Kevin Christopher, Margie Cain and Mary Skidmore Taylor

The meeting was called to order by President Walter Mahany at 7:34 PM.

**Treasurer's Report:** Jennifer Martin reported a current balance in our money market and cash accounts of \$4,261.88. In light of the fact that we have a new website host, Jen M. asked whether we had money due back, but Kevin said no. A refund is on its way in from Domain Registry of America for \$95. Jen M. said that she was in the process of resolving an error on the part of People's Bank. Margie moved and Jerry seconded a motion to accept the Treasurer's Report. The motion passed.

**Secretary's Report.** Minutes of the January meeting were emailed and posted on the FCTC website. Jen C. moved and Margie seconded a motion to accept the minutes as posted. The motion passed.

**Spring Show Status:** Jennifer M. reported that although there had been some difficulty casting the male parts, the play should be fully cast as of tonight. Several new people will be involved,.

**Production Manual:** Peter Harrington had a copy of the production manual which is now in Margie's hands.

**Borrowing Procedure:** The Board worked on the wording of the borrowing procedure which was distributed by Jerry at the last meeting. The revised version is attached.

**Masons:** Margie talked with Thom Smith and the Masons bear us no ill will. It is expected that we would be able to use the Baptist Building again

**Publicity/Advertising:** Since no one responded to the email asking for volunteers to work on the ad insert, we will no longer be selling ads for the season. Individual production teams will now be responsible for ads and sponsorships. Cherie Gagnon and Linda Horner are aware of this change.

**FCTC Children's Preparatory Program:** Kevin presented a proposal to do such a program beginning next fall. We will need to risk a certain amount of capital to promote the program and we will need at least ten full-time participants. There was consensus that we would be willing to promote this program. Kevin said that the program would require the BFA Fairfax (or another location) to commit to giving us an appropriate space every Saturday morning. Mary said that she would consult with the town's Recreational Director and get back to the Board. We would also need to commit to *Peter Pan* as next year's spring production, which means that a production team and budget would need to

be prepared. Kevin suggests that we recruit college interns from St Michaels's, UVM, JSC and Champlain. Kevin will send out a help wanted notice for the stipended positions and the Board will interview the candidates. He will also talk with the education coordinator at the Flynn.

**Holiday Show:** We have permission to do *Dickens by Candlelight* this December. Margie is willing to direct. This play will need to be reviewed by the play review committee, although so far there have been no volunteers for this task. It can be read and reviewed at the next playreading.

**Summer Show:** Due to our failure to get permission to produce *Chicago*, there currently is no summer show scheduled. Jennifer M. said that she had talked with an experienced director who might be interested.

**Old Business:**

**Teddy Bear Factory:** They are not taking volunteers at this time. Plans for that fundraiser are therefore on hold.

**Playreading:** Although the first playreading was enjoyed by those attending, there was no one outside of the Board (and Robin Mahany) present. It was suggested that we all talk to friends about it and try to increase attendance.

Margie made a motion, which Jen C. seconded, to adjourn the meeting. The meeting was adjourned at 8:45.