

Minutes of the FCTC Board Meeting

November 1, 2009

Present were: Jerry Starks, San Harrington, Jennifer Carbee, Margie Cain, Rachelle Howard and Mary Skidmore Taylor

The meeting was called to order at 1:45 pm by President Margie Cain.

Secretary's Report: The reading of the minutes was waived since they had been sent out and posted. Jen made and Jerry seconded a motion to accept the minutes as written. The motion passed.

Treasurer's Report: Since the transfer of records to our new treasurer is incomplete, there was no report. Margie has paid some bills, for our insurance and for our domain. There are still a few unpaid bills for the fall production.

Old Business

Fall Show: Margie reported that the fall production of *Two Dragon Tales and a Taste of Saki* was successful artistically and a great deal of fun. The writers should be proud. She has gone through the numbers. She had asked for an extra \$100 for lighting, but is expecting the final total to be less. We made \$31 in raffle sales, \$94 for refreshments in St Albans and 21 DVD's were sold. Margie is expecting that in the end there will be a profit of around \$500. The First Congregational Church was pleased with their experience of collaboration with us.

Website: There has been no change and Kevin is still doing this, though he will continue only until the end of the year. Mary will check with Helen about any response from Kevin Cahoon.

Lighting: San asked whether we could have a fundraiser, or a series of fundraisers to begin to buy our own equipment. Rachelle asked about the possibility of sharing with another company, but Margie said that our experiences with sharing in the past have not been positive. Lighting equipment is very expensive and can be 50% of the total budget of a production. It was suggested that we do a capital campaign, which would require leadership from someone who knows how to raise money. Margie suggested that we address this when we get past the proposal period. Lighting is a top priority, but a home building and "real storage" are also desirable. We agreed that a fund raising committee is needed. Rachelle will consider whether she is willing and able to take some leadership in this area. San is willing to help. Mary will announce this effort in a bulletin to the membership.

2010 Season: We need to get information out about the process for proposals for the 2010 season. Margie explained the process. A script must be read by the play reading

committee prior to the presentation of the proposal. Jennifer Martin has been heading this committee. Mary will send out a notice to the membership.

Play Readings: Since these have been poorly attended, Jerry moved that the play readings be discontinued. San seconded the motion, which passed. It was a good idea which may be revisited in the future.

New Business:

BFA Fairfax: There is apparently a new policy (insurance-related) at the school whereby custodial staff are not permitted to perform custodial services for “outside events.” For a recent turkey dinner, Mike was allowed to open and close the door only. Rachelle said that she believes the non-profits don’t need custodians at the school. She will talk with someone there and get back to the group.

Next meeting: Wednesday, December 2nd, 7 pm at Jerry’s house in Essex.

Jennifer made and San seconded a motion to adjourn. The meeting adjourned at 2:40.